

Notice of annual general meeting

Dear member,

Please be advised that the annual general meeting (AGM) for Perth Artifactory Inc. will be held as follows –

Date	Saturday 12th September 2026
Time	1pm
Place	The Perth Artifactory, 8/16 Guthrie St, Osborne Park, WA 6017; with simultaneous online attendance via Google Meet. ¹

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¹ Details will be added to the following page at least three hours before the meeting is scheduled to begin, and will include both an online link and a dial-in number. <https://wiki.artifactory.org.au/en/minutes/AGM/2025-09-13#online-attendance-details> .

1 Agenda

Ordinary business of the annual general meeting (rule 51.3):

1. Confirm the minutes of previous annual general meeting and special general meetings.
 - a. Minutes of the previous annual general meeting:
<https://wiki.artifactory.org.au/en/minutes/AGM/2025-09-13> .
2. Annual report.
3. Financial statements.
4. Set committee size.
5. Elect new committee.
6. *Auditor*: Vote on whether or not to appoint or remove an auditor of the Association in accordance with the Act.
7. *Membership fees*: Confirm or vary the entrance fees, subscriptions, and other amounts (if any) to be paid by members.

Other business (rule 51.4):

1. Vote on nominees for "Friends of the Artifactory".
2. Consider a special resolution to amend our constitution, s1 "terms used", to change the definition of "direct message"
from: *"a message sent directly to a person using the primary online communication platform administered by the Association"*
to: *"a message sent directly to a person using an electronic platform administered by the Association."*
3. Consider a special resolution to amend our constitution, s1 "terms used", to add a definition of "written notice" as follows: *"written notice has its usual meaning, and also includes a communication or submission sent via an electronic platform operated by the Association."*
4. Consider a *special resolution* to adopt a proposed new clause s34.1A as part of our constitution, implementing a "no confidence" mechanism for committee nominations, with the full text as published in the notice of the annual general meeting.

2 Explanatory material

2.1 Membership fees

The membership fees (\$75/month full, \$45/month concession) were last changed at the 2014 AGM.

At this AGM we will be discussing whether the membership fees need to be increased, and if so, what the new rates should be.

- There has been 12 years worth of inflation since 2014, and our operating costs have gone up by about 40%, while our fees have stayed the same over that period.²
- We've avoided raising our membership fees so far, because we don't want to add to the cost of living pressures that many people are already facing.
- To date, we have managed to absorb the increased costs by working hard to –
 - attract and retain members,
 - find new ways to raise money,
 - cut costs, and
 - find other ways to make our money go further.
- However, inflation continues, and our costs will continue to increase.

At the AGM, we will present –

- Our current and forecast financial situation
- What options we are considering to keep the space financially sustainable.
- What increase to membership fees may be required in the short term.
- What kinds of help we are looking for in the long term.

2.2 Day pass fees

The day pass rate was increased from \$15 to \$20 at the 2024 AGM.

The committee recommends maintaining the day pass rate at \$20.

² ABS, All groups CPI, Australia – Series ID A2325846C. Index numbers Sep 2014 = 73.88 vs June 2026 = 102.31.

2.3 Friends of the Artifactory

Background

There are many past contributors who have dropped out of attendance, because their lives are currently too busy to participate in the Artifactory community (or, indeed, any community group.)

Each year, we'd like to recognise a few of these people as Friends of the Artifactory. This status would let them attend social events (without paying the non-member event pricing), so they can stay connected to our community.

This aligns with our mission to '...prevent or relieve social isolation' by encouraging people to remain connected to our community, even if they don't currently have the capacity to participate as regular members.

Being a Friend of the Artifactory confers the following benefits:

- Can attend members-only social events at the Artifactory.
- Pays the member price to attend social events (e.g. does not have to pay the Day Pass rate.)

Being a Friend of the Artifactory does not confer any other benefit of membership.

Nominations

The committee nominates Beau Scott and Bruce Chambers for consideration as Friends of the Artifactory for 2026-2027.

- Beau served as our vice-chair / chairperson for 3 years, and was a member until 2024.
- Bruce was a core member of the laser maintenance group for 2 years, and was a member until 2024.

Current members can also nominate people to be Friends of the Artifactory. Please send your nominations to the secretary (secretary@artifactory.org.au) by 1pm on Saturday 5th Sept 2026.

Friends of the Artifactory must:

- Have made a significant contribution to the Artifactory.
- Have been a member at some time within the last 5 years.
- For full details refer to [Friends of the Artifactory](#) on our wiki.



2.4 Amendments to s1 "terms used"

Currently, things that require 'written notices' in our constitution use the ordinary meaning of 'written notice'. We commonly understand this to include things like paper letters, emails and faxes.

We would like people to be able to send and receive 'written notices' via Member Portal, i.e. resignations, committee nominations, etc.

To allow this, we propose to add a definition of 'written notice' in our constitution, as follows:

written notice has its usual meaning, and also includes a communication or submission sent via an electronic platform operated by the Association.

We also propose amending the definition of 'direct message'. Direct messages are currently referenced by s15 regarding disciplinary actions, and s33 for committee nominations. The current definition is:

direct message means a message sent directly to a person using the primary online communication platform administered by the Association.

We now have more than one online platform in use (we have both Member Portal and Slack.) We therefore proposed amending this to read:

direct message means a message sent directly to a person using an electronic platform administered by the Association.

This broadens the definition from just the "primary" platform to (any) electronic platform.

2.5 Proposed subrule 34.1A (“no confidence” mechanism for committee member nominations)

We propose to introduce a new clause “s34.1A” which implements a “no confidence” mechanism for committee nominations.

The intent is to allow committee nominations to be screened at the AGM (by all members present) so that unsuitable or malicious nominees can be rejected, while including appropriate safeguards for nominees.

The current mechanism for electing committee members is detailed in s34 of the constitution.

- The full text of s34 is attached at Appendix A.
- There is a very low barrier to becoming a committee member – basically anyone who nominates will get elected. (*Committee nominations have only gone to a vote in 2 of the 16 AGMs we have ever held.*)
- This leaves us open to the automatic election of nominees which Artifactory members wouldn't actually want on the committee (if they had the chance to say so.)

The existing mechanism to remove a committee member (s37.3) requires a special general meeting, and only works after the committee member is already elected.

In the worst case, someone genuinely malicious could get elected to the committee and cause chaos until they could be removed.

While we don't consider this a likely scenario, it's not unheard of. We would rather have a defence against it, even if we never use it, than deal with it after the fact.

The proposed s34.1A introduces an opportunity at the AGM for any member to challenge a committee nomination, before the nominees are elected.

- The nominee being challenged gets a fair chance to represent themselves (s34.A1.2), similar to s203D of the *Corporations Act*.
- Obstructive behaviour (trolling) is dealt with by s34.1A.6 and s34.1A.7. These reflect how obstructive behaviour would be dealt with under normal meeting procedures, e.g. *Robert's Rules of Order* regarding 'dilatory motions'.

The full text of the proposed amendment is given below.

The proposed addition is in **green text**.

Note that the clause numbering will change in the final text, due to limitations of the software we use to publish our constitution.



34 Election of committee members

34.1A No confidence in a nominee

34.1A.1. At the annual general meeting, before the number of committee positions is decided under subrule 34.1, any ordinary member present at the meeting may move a motion of no confidence in a nominee for committee membership. The motion must be seconded by another ordinary member present.

34.1A.2. If a motion is moved under subrule 34.1A.1 —

34.1A.2.a. if the nominee is present at the meeting, the chairperson must give the nominee up to 5 minutes to make oral representations in response to the motion; those representations must not be defamatory;

34.1A.2.b. if the nominee is not present at the meeting, the motion proceeds to a vote without any right of reply;

34.1A.2.c. the meeting must vote on the motion by secret ballot; and

34.1A.2.d. the motion is carried if a majority of the ordinary members present and voting vote in favour of it.

34.1A.3. If a motion of no confidence in a nominee is carried, the nominee is removed from the list of nominees and does not stand for election at that meeting.

34.1A.4. Subrules 34.1, 34.2, and 34.3 apply after any motions under this rule have been decided, using the list of nominees as reduced by subrule 34.1A.3.

34.1A.5. If a position for which a nominee was removed under this rule remains unfilled after subrules 34.2 and 34.3 are applied, that position is taken to be a casual vacancy for the purposes of rule 39.

34.1A.6. The chairperson may decline to accept a motion under subrule 34.1A.1 if the chairperson considers it to be frivolous, vexatious, or dilatory. A member may move that the chairperson's decision under this subrule be overruled; that motion must be put to the meeting immediately and is carried by a majority of the ordinary members present and voting.

34.1A.7. A motion of no confidence must not be moved against the same nominee more than once at the same meeting.

34.1. *At the annual general meeting, the Association must decide by resolution the number of committee members to hold office for the next year.*

Note: Refer to subrule 28.1 regarding the number of committee members.

34.2. *If the number of members nominating for committee membership is not greater than the number to be elected, the chairperson of the meeting —*



*34.2.a. must declare each of those members to be elected as committee members; and
34.2.b. may call for further nominations from the ordinary members at the meeting to fill any positions remaining unfilled after the elections under rule 34.2.a.*

34.3. If —

34.3.a. the number of members nominating for committee membership is greater than the number to be elected; or

34.3.b. the number of members nominating under rule 34.2.b is greater than the number of positions remaining unfilled,

the members at the meeting must vote by secret ballot to decide the members who are to be elected as committee members.

34.4. A member who has nominated for committee membership may vote in accordance with that nomination.

3 Voting

Ordinary members of the Perth Artifactory Inc. are eligible to vote at the meeting (rule 58 of the constitution) or to nominate a proxy to speak and vote on their behalf (rule 54).

A proxy nomination form is attached to this notice.

You must be an ordinary member (e.g. full or concession member) in good financial standing to vote at the AGM. Refer to subrules 58.8 and 58.9 of the constitution, copied below for reference.

58.8. For a person to be eligible to vote at a general meeting as an ordinary member, or on behalf of an ordinary member that is a body corporate under subrule 58.2, the ordinary member —

58.8.a. must have been an ordinary member at the time notice of the meeting was given under rule 53; and

58.8.b. must have paid the membership fee for the period up to and including the date of the general meeting; and

58.8.c. must not have any other overdue debts to the Association at the time of the general meeting.

58.9. Debts of the following types are excluded for the purposes of rule 58.8.c —

58.9.a. Pledged donations to a donation drive.

You can check and pay your outstanding invoices at <https://members.artifactory.org.au/invoices> .

Please contact the committee (committee@artifactory.org.au) if you require any assistance determining if you are eligible to vote.