



Committee nomination

Any ordinary member (e.g. full member or concession member) may nominate for election to the committee.

Lodging your nomination

There are three ways to lodge your nomination.

- Return the form below to the secretary in hard copy.
- Return the form below to the secretary via email: secretary@artifactory.org.au.
- Via direct message to the secretary ([Lewis Yip](#)) on Slack.
 - e.g. *"I nominate myself for election to the committee. I am not required to seek leave to be appointed to a management committee under s39 and s40 of the Act."*
 - Your seconder must also direct message the Secretary on Slack, e.g. *"I second the nomination of [MEMBER NAME] for election to the committee"*.

Nominations must be received at least 7 days before the annual general meeting, i.e. by **1 pm on Saturday 5th September 2026**.

The secretary will acknowledge your nomination by email.

Nomination form

Being an **ordinary member** of Perth Artifactory Inc., I nominate myself for election to the management committee of the Perth Artifactory Inc.

Nominee's name	
Declaration of eligibility <i>(refer to Eligibility requirements below)</i>	Tick the box which applies: ☐ I am not required to seek leave to be appointed to or act as a member of a management committee under s39 and s40 of the <i>Associations Incorporation Act 2015</i> (WA). ☐ I have submitted a Form 12 <i>Application seeking leave to be appointed to the committee</i> to the Commissioner. ☐ I will submit a Form 12 <i>Application seeking leave to be appointed to the committee</i> to the Commissioner, if elected to the committee.
Nominee's signature	
Date	

Being an **ordinary member** of Perth Artifactory Inc., I support (second) the nomination above.

Seconder's name	
Seconder's signature	
Date	



Relevant rules

Refer to constitution rule 33, *Nomination of committee members*.

33 Nomination of committee members

33.1. At least 21 days before an annual general meeting, the secretary must send written notice to all the members —

33.1.a. calling for nominations for election to the committee; and

33.1.b. stating the date by which nominations must be received by the secretary to comply with subrule 33.2 and 33.3.

33.2. A member who wishes to be considered for election to the committee at the annual general meeting must nominate for election by notifying the secretary at least 7 days before the annual general meeting.

33.3. Each nomination must be supported by a second member. The second member must notify the secretary of their support for the nomination at least 7 days before the annual general meeting.

33.4. Notices to the secretary for the purposes of rules 33.2 and 33.3 must be either —

33.4.a. A written notice; or

33.4.b. A direct message.

33.5. (deleted.)

33.6. A member whose nomination does not comply with this rule is not eligible for election to the committee unless the member is nominated under rule 34.2.b.

Eligibility requirements

Refer to: [Eligibility requirements for committee members: Associations info](#)

Under s39 of the *Associations Incorporation Act 2015* (WA), a person is prohibited from sitting on the management committee of an incorporated association (without prior approval from the Commissioner for Consumer Protection) where they:

- are an undischarged bankrupt or their affairs are being managed under insolvency laws;
- have been convicted of an offence in connection with the promotion, formation or management of a body corporate;
- have been convicted of an offence involving fraud or dishonesty punishable on conviction by three months or more imprisonment; and/or
- have been convicted of an offence under Part 4, Division 3 (the duties of officers provisions) or section 127 (the duty with respect to incurring of debt) of the Act.

A person is disqualified from sitting on a management committee for the period of time specified in s40 of the Act.

A person who is disqualified must not accept an appointment or act as a member of the management committee without seeking prior approval from the Commissioner for Consumer Protection.

A person who is disqualified and wishes to sit on a management committee must request permission by submitting [Form 12 - Application for leave to be appointed to the committee](#) to the Commissioner.

It is the responsibility of each individual to ensure they are eligible to act as a member of the Management Committee.