



Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**
Consumer Protection

Our Ref: Job No. 1847696;
IARN: A1014456P
Enquire

Mr Li-aung Yip
[REDACTED]

By email: lewis.yip@artifactory.org.au

08 November 2023

Dear Mr Yip

ASSOCIATIONS INCORPORATION ACT 2015
PERTH ARTIFACTORY INC. (the Association)

I refer to the Notice of special resolution to change the rules form (Form 5) received by the Department of Mines, Industry Regulation and Safety - Consumer Protection Division (Consumer Protection) on 16 September 2023.

You are advised that the changes have been lodged effective **08 November 2023** and placed on our records on the basis that the Association's executive or committee have declared that the amendments were passed by special resolution (75% majority) of members at a general meeting.

Consumer Protection undertakes random audit reviews of revised rules (also referred to as the constitution) with regard to the matters set out in Schedule 1 but this is not conducted for every form. However, the Association will be advised of any findings in the event that a review is undertaken.

It is important to be aware that under the Act the rules of every incorporated association are required to contain the Schedule 1 matters. If the rules do not include all of the Schedule 1 requirements or are inconsistent with the Act, parts of the Prescribed Model Rules that deals with the matter will automatically apply until corrected by the Association.

It is appreciated that the process of applying the Prescribed Model Rules has the potential to be confusing for members. In light of this Associations are strongly encouraged to conduct their own review of the rules to ensure the mandatory requirements set out in the Act are addressed.

Consumer Protection's webpage has a range of publications, tools and videos designed to assist associations with understanding the requirements of the Act, as well as reviewing and updating the rules. Associations are encouraged to visit www.dmirs.wa.gov.au/cp/changerules to utilise these resource

Lastly, it is also opportune to remind the Association that under the Act there is now the requirement to submit an Information Statement (the Statement) to Consumer Protection.

The Statement is required to be lodged no later than six months after the end of the association's end of financial year. The Statement can be submitted using AssociationsOnline which is available at www.commerce.wa.gov.au/associationsonline.

Should you require any further information in relation to this matter, please contact Associations Registration staff on 1300 30 40 74 or by email to associations@dmirs.wa.gov.au.

Yours sincerely

A handwritten signature in blue ink that reads "T. Cowcher". The signature is written in a cursive, slightly slanted style.

for
Commissioner for Consumer Protection